

Job title	LYSC Presenter
Date	December 2022
Accountable to:	LYSC Manager
Location:	Albemarle St, London
Contract type:	Permanent 35 hours per week
Salary:	£26,000 to £29,000 per annum (grade 5 in Programmes)

Job Purpose

Delivery of STEM workshops in the L'Oréal Young Scientist Centre (LYSC) in order to inspire and engage young people in practical science and enhance their understanding of the science disciplines and ultimately take the Ri audience on a lifelong journey of science.

Main responsibilities of the role

- Act as the lead presenter for the delivery of all interactive science workshops to children and young people in the Ri L'Oréal Young Scientist Centre (LYSC), to inspire attendees and engage them in a lifelong journey with science.
- Liaise, as the key point of contact, with schools and groups booked into the YSC to ensure the workshop runs smoothly and enhances the reputation of the Ri.
- Assist with the implementation of Ri Health and Safety procedures to ensure the safe delivery of LYSC workshops by effectively identifying and managing any risks.
- Contribute to the continual development of the LYSC's programme for children and young people by continually reviewing the content and delivery of existing workshops, making regular improvements and researching and developing new content.
- Provide presenting training and support for other members of the YSC team, PhD interns or volunteers for Ri events.
- Collaborate with other teams to research, write and deliver science content for live, virtual, and recorded events in line with the charitable outcomes of the Ri. Present or floor manage for Ri events, for example family theatre shows, as required.
- Assist the YSC Lab Technician and Assistant Presenter with lab maintenance, and preparation and clean up for some workshops as required.

General responsibilities applicable to all staff

- Understand and support the vision, mission and aims of the Ri;
- Maintain awareness of your own and others' Health and Safety, and comply with the Ri's Health and Safety policy;
- Adhere to and champion the Ri's policy and practices on Child Safeguarding.
- Adhere to comply with all Ri policies relating to the Data Protection Regulations 2018
- Encourage team working and effective communication with colleagues.
- Act as a representative of the Ri and deal with Ri customers, stakeholders and the public in a professional manner at all times.
- Comply with Ri financial policies and practices as applicable.
- Undertake other responsibilities as may be reasonably requested of your post.

Skills, experience and knowledge	
Essential (E) Desirable (D)	
Experience of working in an educational setting with people of all ages including children and teenagers	E
Experience in delivering engaging scientific education or learning in a formal or informal environment	E
Experience of developing and writing educational workshops/activities	E
Excellent all-round communication skills, including the ability to present in front of live audiences and to camera	E
Ability to learn and present new content quickly and to a high standard	E
Good telephone manner and email communication skills	E
Good practical laboratory skills and knowledge of lab health and safety	E
Good working knowledge of Microsoft Office	E
Excellent organisational and time management skills	E
Able to work collaboratively in a team as well as independently with minimal supervision	E
Experience in acting as a mentor or providing training for junior members of staff	D
Knowledge of safeguarding issues	D
Experience in managing events, including working with volunteers	D
Qualifications	
A-level, (Level 3) or an equivalent knowledge of science, engineering or similar discipline	E
Degree level education (in a scientific or educational discipline)	D
Personal Attributes	
Ability to multi-task and work in a fast-paced environment	E
A flexible mind set, willingness to experiment and learn from experience	E
Able to find pragmatic solutions, seek improvements, and adapt to changing situations	E
Positive “can do” attitude and willingness get involved in a wide range of activity to support others	E
Excellent interpersonal skills with proven ability to work collaboratively and independently	E
An understanding of the Ri’s mission and activities	D

Notes:

The work will involve some travel and overnight stays including occasional weekends

As the position involves working with young people, the post holder will be required to undergo an Enhanced DBS clearance and related checks as mandated by UK laws and regulations.

This job description will be subject to review in the light of changing circumstances and is not intended to be rigid or inflexible, but should be regarded as providing guidelines and accountabilities within which the individual works.